



Roll-off Trash Container Request

CITY OF HOUSTON

Solid Waste Management Department

ADOPT-A-CONTAINER PROGRAM

Today's Date

Mr. Harry Hayes, Director
Dept. of Solid Waste Management
P. O. Box 1562
Houston, TX 77251-1562

Dear Mr. Hayes:

We are requesting a roll-off trash container (30 cubic yards) for use during our cleanup/beautification event. We understand that up to **two (2) containers can be requested, and your department must receive the request at least three (3) weeks prior to the cleanup date.** We understand that no garbage and no building materials (such as bricks, concrete, and lumber from torn down buildings or remodeling) may be placed in the containers, and that the containers are issued on a first come, first served basis. We understand that a confirmation will be issued to us.

We also understand it is our responsibility to contact **Ms. Coffey at 713-699-7921** after our event with the street location of any bagged litter we leave out and/or to report any overflow of trash around the container(s) we are requesting.

Organization

Contact Person

Office/Home

Cell

Fax Number

No. of container(s) requested

Date Needed

Type of Material Discarded

Key Map Page

Council District

Location of container(s)

Please fax or mail completed form to:

**Keep Houston Beautiful
3000 Richmond Ave., Ste. 350
Houston, TX 77098- 3188
FAX: 713-839-8880**

Roll-Off Trash Container Request Diagram Form

Please label the following diagram according to where the location of the dumpster that you are requesting will be placed. Make sure all the streets are labeled correctly according to the compass. Please denote the dumpster with a star symbol. This process is to ensure the dumpster is placed in the desired location without any problems. Please complete 1 diagram for each dumpster(s) requested. An **EXACT** address must be listed in order for your request to be processed. Thank you for your cooperation.

Name of Organization _____ Event Date _____

