



# Warehouse Instructions

Keep Houston Beautiful stores its trash bags and small hand tools at City of Houston Environmental Service Center, 5614 Neches. The advantage of this new service is that we have a professional staff on-site and will be able to pull your supply request in advance and have everything ready when you arrive to pick it up.

After the KHB staff approves your supply request, the request form will be faxed to Mike Aden at City of Houston Solid Waste on Wednesday. You can then pick up supplies on **Friday** mornings, **9:00 a.m. - 12 Noon and 1:00 p.m. – 3:00 p.m.** Supplies are to be returned the **Monday** following your cleanup between the hours of **9:00 a.m. - 12 Noon and 1:00 p.m. – 3:00 p.m.**

When you arrive at the warehouse, Mike Aden will meet you and give you directions of where to park. Please be aware that he will not be able to help you load your supplies into your vehicle. You must make arrangements to have someone with you to help load supplies.

A \$50.00 or \$100.00 security deposit made payable to Keep Houston Beautiful is required. This check will not be cashed and will be returned to you once KHB's tools are returned to the warehouse **no later than 3:00 p.m.** on the Monday following your Saturday workday.

City of Houston/Solid Waste: **5416 Neches, Building C.**  
[\(Map\)](#) **Houston, TX 77026**  
[\(Directions\)](#) **Environmental Service Center building**

Once complete, please fax or mail Supply Request Form to our office:

Keep Houston Beautiful  
Attn: Weekend Cleanups  
3000 Richmond Avenue, Suite 350  
713-839-8880- fax

## Warehouse Directions

### **FROM NORTH (Humble/Kingwood)**

Travel south on Hwy 59, Exit Kelley Street (just before 610 North Loop East interchange).

Continue on feeder road to the light at Kelley Street.

Proceed through the light going straight.

Feeder road become Neches.

We are in the green Environmental Services Center Building, last building on the left.

### **FROM SOUTH (South of Downtown)**

Travel north on Hwy 59, Exit Crosstimbers and make a u-turn under the freeway.

Proceed south on the feeder until you get to the light at Kelley Street.

Proceed through the light going straight.

Feeder road become Neches.

We are in the green Environmental Services Center Building, last building on the left.

### **FROM WEST**

Travel east on 610 North Loop, Exit Hardy (between 1-45 and Hwy 59)

Continue on the feeder and do not turn left or right.

Feeder road becomes Kelley Street.

Continue on Kelley Street past Jensen.

The first light past Jensen is Neches.

Turn right on Neches.

We are in the green Environmental Services Center Building, last building on the left.

### **FROM EAST**

Travel west on 610 North Loop, Exit Lockwood (between 1-45 and Hwy 59)

Turn right on Lockwood.

Continue on Lockwood until you get to the light at Kelley Street.

Turn left onto Kelley Street.

Continue on Kelley Street past Hirsch and go over Hwy 59.

At the first light past Hwy 59, Turn left onto Neches.

We are in the green Environmental Services Center Building, last building on the left.



